

Readiness Rounds Tip Sheet

Overview of the Main Page

Everything you need to know about the main page features.

1 Let's first look at the features on the login page:

Account Log In

Readiness Rounds

Welcome to Readiness Rounds.
Please log in to access your account.

Email Address

Password

[Forgot Password](#)

☐ Remember Me

[Log In](#)

[About](#) [Contact Us](#) [Login FAQ](#) [Forgot Password](#) [Change Password](#)

Mark the 'Remember Me' button so that you do not have to type in your email address every time you login.

The 'Login FAQ' button offers troubleshooting for login issues.

*Also included is a step-by-step guide on how to install the Readiness Rounds' icon on your desktop and/or tablet.

The 'Contact Us' button has our phone number, email address and link to our website.

The 'About' button lists which version of the software you are using.

The 'Forgot Password' function is a useful tool whenever you experience login issues.

The 'Change Password' function is available if and when you'd like to update your password.

2 Once you've logged in, it is useful to know what the features are on the main page:

Main [Log Out](#)

Readiness Rounds

[What's New](#)

[Checklists](#)

[Follow-up](#)

[Dashboards](#)

[Resource Library](#)

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[About](#) [Contact Us](#) [FAQ](#) [Change Password](#)

The 'What's New' button showcases the latest enhancements and upgrades.

The 'FAQ' button offers a quick list of troubleshooting issues.

Checklists that have been assigned to you are found here.

If you have any assigned Follow-up items they will be found here. If there are no current items, this button will be grayed-out.

If you receive Dashboards, they will be found here. If you do not, this button will be grayed-out.

The Resource Library houses training videos and tip sheets on how to use our software.

The 'Need Help?' button allows you to submit a question or request.